

Monroe School District #1J
Regular Board Meeting &
Public Hearing
Held at Monroe Board Room
November 14, 2016

The board meeting was called to order by Chair Gamache at 6:30 P.M.

Members present: Jennifer Gamache, Robert Warden, Tim Warden, Tony Stroda, Superintendent Russell Pickett, Secretary Christine Manley, and Student Council Representative Zack Esplin.

Absent: Nancy Burnett

Also present: Employees Jennifer Ryun, Whitney Connolly, Aaron Seifer, Kathi Holvey, Jill Moore; and Patron Christina Hull.

Chair Gamache opened the Public Hearing on Request for Proposal solicitation for a Construction Manager/General Contractor. There was no public input. The Board will continue with the regular agenda until there is public input.

The minutes of the October 10, 2016 Special and Regular Board meetings were reviewed. Tony Stroda moved to approve the minutes as presented. Second: Tim Warden. Motion carried 4/0.

The agenda was reviewed and the following items were added:

- 9. C. Review & Approve new Class Size regulation, IHB-AR
- 9. D. Establish Citizen Action Committee

The bills were reviewed and discussed. Board members commented favorably on the new format. The Board requested utility bills indicate which building is being charged. Mrs. Ryun said she would enter that information manually.

The extra curricular contracts were reviewed.

The 2015-16 Audit was reviewed. Mr. Pickett read an explanation of the over-expenditures from Corinne Klein. There were no findings (errors) in this audit.

Robert Warden moved to approve the Consent Agenda as amended. Second: Tony Stroda. Motion carried 4/0.

The thank you letters to John & Maxine Powers; Tyler & Elizabeth Mottner; Benton County Sheriff's Office; Chris Kokkler; Assistance League of Corvallis; Heresco Chiropractic; Bill Reader; Rockwell Collins & Jenny Becker; Oregon Robotics Tournament & Outreach Program; Ted Keller; Ronald & Dana Rodgers were reviewed. Wonderful donors, and quite a variety of gifts. It was pointed out that Mr. and Mrs. Rodgers walked into the grade school one day and paid for all outstanding student lunch bills!

There were no representatives from the City of Monroe present. There was no public input.

Christina Hull gave the Parent Group Report: At their last meeting on November 2nd, they discussed volunteers to complete the Nature Play Park. The Jog-a-thon raised close to \$24,000. They have started on orders for Christmas Tree Sales for \$10 each. Dine Out Fundraiser continues. The Group has permission from Junior Dragons to use part of their storage shed. The Holiday Party has been scheduled for December 16. They may add another board member next year to work strictly with fundraising.

Zack Esplin, Student Council Representative, explained that after wrapping up Sprit Week and Homecoming, things are a little slow. They continue their Benny's Pizza fundraiser on Tuesdays.

Enrollment at the end of October was reported as 438 K-12.

Mr. Pickett's administrative report included the following:

- Unofficial Bond election results: measure passed 57% in Benton County, 53% in Lane County. The bonding agent from Piper-Jaffrey unofficially confirmed that the District will receive an additional four million matching funds from the State. He appreciates the Board's hard work and all the community support. The 1.5 million in seismic funding for the grade school is approved. Now that the bond has passed, he will apply for the 1.5 million in seismic funding for the high school.
- The grade school boiler is still not working correctly. The district will not be charged rent on the boiler until it is working. We found that the boiler was original to the school when it was built (in the 1950's) but it was a refurbished boiler from a WWII Navy ship at the time.
- Radon testing has been conducted. The results show no radon issues in the district. All facilities have been tested.
- Lead testing will be scheduled.
- The high school shop students are working on replacement signs for the front lawn. Until those signs are done, the current signs are being refurbished. Once the new signs are completed, the refurbished signs can be moved to other areas around the campus.
- Bethel School District donated some additional play equipment last summer and it was installed at the grade school by volunteers last week.
- The walkway fence at the grade school is going in. For the time being, the walkway is compressed gravel. After the new construction is completed, we will make a permanent walkway.
- A "open house" retirement reception for Corinne Klein has been scheduled on December 13 from 3:30-6:30 in the Commons.
- Jennifer Ryun has officially taken the lead in the business office. Corinne Klein is still the "guide on the side" until retirement.
- Jennifer Ryun reviewed the cash flow projection, with the exception of Mr. Pickett's \$27,000 in recent projects that weren't included in that projection.
- Mr. Pickett reported that they have a meeting on Tuesday with a representative from ODE regarding an energy efficient grant program.
- The SAIF dividend was reviewed.

Mrs. Holvey reported that the grade school had a very high participation rate during the parent/teacher conferences. They are preparing for the Christmas Program on December 15. Board members are welcome to the Professional Development on Friday. They will be working on math curriculum.

After the second review of changes made to policy DJFA Credit Cards, and position descriptions GAB-Forms 71 through 76, Tony Stroda moved to approve as presented. Second: Robert Warden. Motion carried 4/0.

The Chair again called for input on Request for Proposal solicitation for a Construction Manager/General Contractor. There was no input. Chair closed the Hearing.

The Board reviewed Resolution 1617-002 Exempting the Facility Upgrade Project from Competitive Bidding Requirements & Directing the Use of an RFP and CM/GC Alternative Contracting Methods. Tony Stroda moved to approve the resolution as presented. Second: Tim Warden. Motion carried 4/0. Mr. Pickett expects the RFP to be written by the attorney and sent out next week.

Jennifer Ryun explained that the use of Procurement Cards would replace the use of the district's credit card in most cases. After review, Tim Warden moved to approve Resolution 1617-003 Use of Procurement Cards. Second: Robert Warden. Motion carried 4/0.

In response to great parent concern over grade school class size, Mr. Pickett met with Robert Warden and Jennifer Gamache to draft regulations on class size. After review, Tony Stroda moved to approve IHB-AR Managing Class Size as presented. Second: Tim Warden. Motion carried 4/0.

The Board discussed the need for a Citizens Advisory Committee (CAC) to be involved during the design and construction of the bond projects. Draft wording for the roles and responsibilities as well as an application were reviewed. This would be a long term commitment from those committee members. The makeup of the committee would include two Board members, four community members, and as non-voting members the Superintendent and Business Manager. Robert Warden moved to approve the formation of the CAC. Second: Tony Stroda. Motion carried 4/0. Time line: advertise now, open applications in January, 2017 for Board selection at the February, 2017 Board meeting. A bulk mailing will be sent as a thank you to the community as well as an update to the project time line and requests for applications.

The meeting was adjourned by Chair Gamache at 7:37 P.M.