

Monroe School District #1J
Regular Board Meeting
Held at Monroe High School
July 17, 2017

The board meeting was called to order by Chair Gamache at 7:00 P.M.

The Oath of Office was signed by new board member Breanne Miller and re-elected members Jennifer Gamache and Tony Stroda.

Members present: Jennifer Gamache, Breanne Miller, Tim Warden, Tony Stroda, Nancy Burnett, Superintendent Bill Crowson, and Secretary Christine Manley.

Also present: Employees Kerri Hicks, April Williams; Owner's Representative Alan Rutherford; and patrons Lorin Hull, Luke Krieger, Christina Hull, Jeremy Hull, Brian Lillie, and Laura Lillie.

Jennifer Gamache opened nominations for the election of officers. Jennifer Gamache nominated Nancy Burnett as Chair. Second: Tony Stroda. Motion carried 5/0.

Nancy Burnett assumed the role as Chair and called for nominations for Vice-Chair. Tony Stroda nominated Tim Warden as Vice-Chair. Second: Jennifer Gamache. Motion carried 5/0.

The listing of District Organization and Annual Procedural Business for 2017-18 was reviewed. Tony Stroda moved to approve the listing as presented. Second: Tim Warden. Motion carried 5/0.

The listing of Bank Accounts and Signatures was reviewed. Tony Stroda moved to approve the listing as presented. Second: Tim Warden. Motion carried 5/0.

After review, Tim Warden moved to approve the minutes of the June 12, 2017 Board meeting as presented. Second: Jennifer Gamache. Motion carried 5/0.

The agenda was reviewed and the following item added:

3. C. 2. Accept letter of resignation: Cheri Young, Math Teacher

The bills were reviewed and discussed.

The letters for resignation from Nancy Williams and Cheri Young were reviewed. Both teachers will be tough to replace.

The new hires Amy Thornburg (Math teacher) and Monica Ramos (Custodian) were reviewed.

The list of employee transfers was reviewed.

The Volunteer 7/8 grade volleyball coach was reviewed (Abbey Gamache).

The Classrooms Take Charge grant information was reviewed. The Board requested that Marie-Louise Martinson make a presentation at the September meeting.

Tony Stroda moved to approve the Consent agenda as amended. Second: Jennifer Gamache. Motion carried 5/0.

There was no report from the City of Monroe.

Alan Rutherford, Owner's Representative, reported that roof sections over the grade school kitchen and office are now off. The HVAC repairs have started. So far, no dry rot has been found. The water heaters are out, the chimney is down, and the boiler will be taken out. The fencing will go in once the HVAC units are installed. The steam pipes in the boiler room need to be removed.

Laura Lillie asked what the additional funding from the State means for our District? Mr. Crowson reported that it equates to approximately \$180,000 in additional funds. The 10% cut to classified staff has been returned. We will need to put together a supplemental budget. The Board explained that the District needs to build up the Contingency Fund. Mr. Crowson commented that 7-10% of the total budget should be in Contingency.

Laura Lillie asked for clarification. Once her group raises the minimum amount of pledges for the music program can they bring checks in made out to the District? Mr. Crowson clarified that the cost would be \$50,595.11 for a half-time program and \$101,186.37 for a full time program. He has done some research and does not believe this would be considered "local revenue". Mrs. Lillie further explained that the goal is to develop a non-profit organization for the Arts in the District. Their goal is to fund the music program at the grade school and high school for three years or so until the District can sustain the program.

Brian Lillie asked about the grade school PE position. Mr. Crowson explained that he is working to fill the position. Mr. Lillie asked if the music room can be sold. Mr. Crowson explained that the cost of tear down would negate the cost of the building. The Board explained that since the building is already set up, it can be used for other classes.

Christina Hull questioned an anonymous letter she recently received regarding an employee. The Board explained they cannot comment on personnel issues.

Mr. Crowson's administrative report included the following:

- The District Office has moved back upstairs. The Special Education program has moved into the modular building.
- The Breakfast and Lunch program started at the high school.
- He and three others attended the Q-Tel conference. The conference was 100% grant funded.
- The new well pump is installed, but the heat exchanger at the high school is in need of repair. The exchanger may not have been maintained properly. He will look into this further.

The interdistrict transfer requests were reviewed. Please remove the request to Mapleton, as the student has moved to that area. After review, Tim Warden moved to approve the transfers. Second: Jennifer Gamache. Motion carried 5/0.

Tim Warden explained that the amended CMGC contract for the Summer 2017 work includes an all metal roof at the grade school. This contract amends and supercedes the original contract. Mr. Warden moved to approve the amended contract as presented. Second: Tony Stroda. Motion carried 5/0.

Tim Warden explained that, since the roof will be off the grade school, the building will have some exposure to the elements while waiting for the HVAC system to be installed. The roofers will remove the roof and replace as they progress, but if it rains, the exposed areas may be damaged. Temporary protection of the building will cost approximately \$85,000. After discussion, the Board is willing to gamble on continued good weather. The Board's consensus is to not purchase temporary roof protection.

The contract for the grade school HVAC includes 11 units for all classrooms. This contract does not include units for the gym, cafeteria, main hallway or the offices. There will be another proposal for those areas. After review, Tony Stroda moved to approve the contract as presented. Second: Tim Warden. Motion carried 5/0.

The quotes for the high school bleachers and basketball backstops were reviewed. This project should be completed by mid-August. After review, Tim Warden moved to approve the work. Second: Jennifer Gamache. Motion carried 5/0.

The draft of the Architectural/Engineering Services Request for Proposals (RFP) was reviewed and discussed. The September board meeting was set to approve the contract. The time line to advertise, meet with vendors, and accept proposals will be worked back from the September meeting.

Lorin Hull requested a letter of support from the Board for music donations. The Board requested that Bill Crowson write a letter supporting any donations made for the music program will be used for the music program. In answer to a question from the audience, the Board explained that they could not commit to matching funds. Mr. Crowson stated that August 15 would be the absolute latest deadline. Funds would need to be received by that date in order to fill the teaching position.

Brian Lillie asked for a copy of the district zone boundaries. He commented that the copy on the website is terrible. Mrs. Manley will email him a written description of the boundaries.

Revised forms GAB-Form-89 Special Education Coordinator position description and JHCA-Form-2 Schools Sports Pre-Participation Examination were discussed. Tony Stroda moved to approve the revisions as amended. Second: Jennifer Gamache. Motion carried 5/0.

The meeting was adjourned by Chair Burnett at 9:16 P.M.