



Monroe Grade School - Parent Teacher Group
600 Dragon Drive
Monroe, Oregon 97456

CONNECTING PARENTS & TEACHERS

MONROEPTG@GMAIL.COM

MGS – PTG Meeting Minutes

October 6th, 2015

Attendance: Kim Geil, Mary Beyer, Kendra Roberts, Mandy Nusbaum, Kathi Hovley, Will Wright, Sarah Egbert, Bill Potterf, Jenn Potterf

Meeting started @ 7pm.

Approval of Agenda was acknowledged and review of funds was presented by Mary Beyer in Lorin Hulls stead.

Current PTG funds balance: \$3,369.82. Expenditures since the last meeting were \$178 for Chance Clark's memorial, \$249.82 on Teacher/Staff Welcome Back to School basket and \$1,244.60 on prizes, water bottles, supplies and speaker rental for jog-a-thon.

Six 'requests for funds' were put forth before the board and those in attendance to vote upon.

- Letters for new Reader Board located on the exterior of the building by the front entrance.
Requested by: Jill Moore
Cost: \$124.74
Vote: Approved
- Lanyards for the Staff.
Requested by: Jill Moore
Cost: 171.49
Voted: Declined
- Museum of Natural History presented by University of Oregon. 50% grant already in place. Need the remaining 50% to bring it to the school.
Requested by: Kathi Hovley
Cost: \$203.75
Voted: Approved
- Oregon Coast Aquarium – Bringing the Coast to the School
Requested by: Kathi Hovley
Cost: \$395.00
Voted: Approved
- Christmas Carol – Traveling Play/Stage Performance Group to perform in December.
Requested by: Kathi Hovley
Cost: \$495.00
Voted: Tabled until after Jog-A-Thon to see if enough funds are raised to include this in the budget. Board will vote on this after the jog-a-thon but before the next meeting so Kathi will know if she can book them.
- Glass for the Reader Board
Requested by: Jill Moore
Cost: \$350.00 (approx.)
Voted: Tabled till December. If reader board is holding up fine without glass front, then we will leave it be. If not, we will re-vote.



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Old Business

Topic of voting in a new President was tabled till the November meeting. No one was nominated, so we are going to send out a notice and Remind 101 to the parents and teachers letting everyone know we are accepting nominations.

The board can email Kathi Hovley short blurbs and she will post on Remind 101.

Example: Next PTG meeting is tomorrow night, 7pm @ the MGS Library.

PTG was asked by Kerri Hicks to find Volunteers for the MGS Health Fair taking place November 22nd from 9am -12pm at the grade school. PTG will send out an email and post a Facebook notice asking those who can help to contact Karri.

Jog-A-Thon

Scheduled for October 7th & 8th.

Packets with collected funds are due back November 2nd

Jog-A-Thon assembly is scheduled for November 20th

PTG is going to check to see if the magician is available again this year and if he has a different act or can go to each classroom for a few minutes before or after the assembly to do some close up magic.

MGS Parent Email Addresses

The teachers asked parents with children attending MGS if they could pass on email addresses to the PTG. The teacher with the most email addresses returned (by %) would win a \$50 gift card.

Winning Teacher: Twyla Baggerley

Reimbursements

The PTG asked Kathi Hovley and those in attendance what they thought to be a reasonable turnaround time might be to receive funds back when a PTG board member has purchased items for events. The group present discussed it and it was put forth that all receipts submitted on or before the 10th of each month could be expected to be reimbursed no later than by the end of the month.

Note: Reimbursement forms need to be submitted with the treasures signature already on the form.

Classroom \$ for Merit Prizes/Activities

It was budgeted for \$200 per teacher for merit prizes. Teachers can submit receipts with a funds request form for reimbursement. It was asked if it would be easier for them to have the money up front with the stipulation that a receipt must be produced within 14 days. Kim Geil is going to ask the group if that is even necessary and will get back to the PTG with an answer.

School Bond & Grant update

Kathi Hovley presented the group in attendance an update on the bond and grant the school is going for. Due to timeline and re-strictions, the bond will be going to the voters in November 2016. The grant is also still being worked on. The architect the district hired feels the schools (H.S. & Grade School) are shoo ins for the grant.



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Christmas Tree Fundraiser

It was decided that the Christmas tree fundraiser will move forward with promoting after the jog-a-thon has ended.

This is a PRE-ORDER ONLY fundraiser. The cost is \$25 per tree and 100% of the proceeds will go to the MGS PTG fund.

Order forms and \$ will be due on or before November 25th (before everyone breaks for Thanksgiving)

The pickup date will be the first Sunday in December. December 6th from 1-4pm at the grade school.

Last year it raised almost \$1000.00. This year the goal is to at least double that.

The trees were beautiful by many accounts.

The PTG is going to order 10 additional trees to give to families who might not otherwise be able to afford one. Kathi Hovley and staff will figure out for us who that might be.

Bill Potterf and Sarah Egbert are going to look into getting 10 Christmas Tree stands donated to go with the 10 trees.

Next Meeting – Tuesday, November 3rd @ 7pm.

8:15pm – Meeting Adjourned.