

BYLAWS of the Monroe Chapter
of the
National Honor Society of Monroe High School

ARTICLE I
NAME AND PURPOSE

- Section 1. The name of this chapter shall be the Monroe Chapter of the National Honor Society of Secondary Schools, which appears on the charter granted by the National Honor Society, duly signed by the member of the national council.
- Section 2. The object of this chapter shall be to create an enthusiasm for scholarship, to stimulate a desire to render service, to promote worth, leadership, and to encourage the development of character in students at Monroe High School.

ARTICLE II
MEMBERSHIP

- Section 1. Membership in this chapter shall be based upon Scholarship, Service, Leadership, and Character.
- Section 2. Membership of this chapter shall be known as probationary, active, and graduate – the graduate members have no vote. Active members become graduate members at graduation. Probationary members, if they maintain high standards, may become active members in their junior year.
- Section 3. Members of the sophomore class may be chosen as probationary members of the chapter of the National Honor Society if they satisfy all the corresponding requirements placed upon candidates from the junior and senior classes. Such probationary members shall have voice and vote in the chapter but may not hold office.
- Section 4. Candidates shall have spent at least one semester in Monroe High School, and shall be members of the sophomore, junior, or senior class. Candidates eligible to election to the chapter shall maintain an overall cumulative GPA of 3.50 for each of three semesters. This scholastic level of achievement shall remain fixed, and shall be for this chapter the required scholastic achievement for admission to candidacy for membership in this chapter. All students who can rise in

scholarship to or above such standard level shall be admitted to candidacy for election on their Service, Leadership and Character.

- Section 5. All members, to remain in good standing, must maintain high standards of character, leadership, service, and a 3.50 accumulative grade point average for subsequent semesters of school work, and enroll in one advanced math or science class at the junior or senior level.
- Section 6. Any active member who receives a “D” or falls below the standard which was the basis of his/her election to membership shall be considered on probation from the end of the semester from which he/she fell below the required accumulative GPA. This probation period will extend for one semester following. If he/she does not come back up to the standards after one semester, he/she shall be dropped from the chapter by the member school.
- Section 7. Any member having been officially dropped from the organization shall return his/her emblem (if applicable) to the advisor of the chapter.
- Section 8. Members shall be formally inducted at the annual spring banquet.

ARTICLE III

ELECTION OF MEMBERS

- Section 1. The election of members to this chapter of the National Honor Society shall be by faculty members, consisting of at least three members of the faculty; in no case should there be fewer than three teachers rating each student.
- Section 2. Any member of the faculty may propose to the council the names of students eligible for membership in the chapter.
- Section 3. Any probationary or active member who falls below the standards which were the basis of his/her election to membership shall be dropped from the chapter upon the recommendation of the council.
- Section 4. If so dropped, his/her emblem shall be returned to the advisor of the chapter. Notice of such action must be reported to the national secretary of the National Honor Society.

ARTICLE IV

OFFICERS

- Section 1. The officers of this chapter shall be president, vice-president, secretary, and treasurer.
- Section 2. A majority of votes cast shall be necessary to elect any officer of this chapter.
- Section 3. The president of the chapter shall perform the following duties: Preside over all meetings, help organize the spring induction ceremony, assume a leadership role in organizing fundraisers and service projects, and make classroom announcements as needed.
- Section 4. The vice-president of the chapter shall perform the following duties: Assist the president with duties as needed, take over presidential duties in the president's absence, assume a leadership role in organizing fundraisers and service projects, and determine all meeting dates and have them approved by the advisor.
- Section 5. The secretary of the chapter shall perform the following duties: Keep accurate minutes and attendance at all meetings and give a copy to the advisor, read back minutes from previous meetings, assist in researching possible fundraising and service projects for the chapter, and keep records of all fundraising and service project hours.
- Section 6. The treasurer of the chapter shall perform the following duties: Keep an accurate account of receipts and disbursements in accordance with school regulations, take an accurate inventory of all needed supplies and submit to advisor for approval, and assist in researching possible fundraising and service projects for the chapter.

ARTICLE V

EXECUTIVE COMMITTEE

- Section 1. The executive committee shall consist of four members of the chapter council and the officers of the chapter. The presiding officer of the executive committee shall be the vice-president.
- Section 2. The executive committee shall have general charge of the meetings and business of the chapter, but any action on the part of the executive committee may be subject to the review of the chapter.

ARTICLE VI
SUPERVISION

Section 1. The activities of the chapter shall be subject to the approval of the principal and/or advisor.

ARTICLE VII
MEETINGS

Section 1. The regular meetings of this chapter shall be held each month during the school year (to be determined at the first meeting).

Section 2. The officers of the chapter shall be elected at the last regular meeting of each year.

Section 3. Special meetings, approved by the advisor may be called by the president.

Section 4. All meetings shall be open meetings and shall be held under the sponsorship of the advisor.

Section 5. This chapter shall conduct its meetings according to Robert's Rules of Order, in all points not expressly provided for in the constitution of this chapter.

ARTICLE VIII
EMBLEM

Section 1. Each member of this chapter shall be entitled to wear the emblem adopted by the National Honor Society of secondary schools.

Section 2. Any member who withdraws or is dropped from the chapter shall return the emblem (see Article III, Section 4).

Section 3. Each member agrees that, whether the emblem comes to him as a gift, a personal purchase, an award, or from whatever source, the title to the emblem shall rest with the chapter of which he/she is a member; and therefore, the emblem can, on mention of the council, be commandeered. Furthermore, each member agrees that his acceptance of the emblem shall be considered affirmation of this stipulation in regard to the title of the emblem.

Section 4. All insignia must be procured from the National Honor Society.

ARTICLE IX
DUES

Section 1. Annual dues for each member shall be ten dollars collected on a yearly basis. The amount shall be subject to the approval of the executive committee of the chapter.

ARTICLE X
AMENDMENTS

Section 1. This constitution may be amended by a two-thirds vote of the chapter, provided that the proposed amendment has been approved by the national secretary of the National Honor Society and that notice to members has been given at least one month prior to the meeting at which it is to be voted upon.

ARTICLE XI
MEMBER OBLIGATIONS

ATTENDANCE

Section 1. Members will attend 95% of meetings. For those where a member cannot attend, the student will notify the faculty advisor of the reason at least two days in advance. In case of absence from school due to illness or prearranged absence, the student will be excused from attendance.

PROJECTS

Section 1. The Honor Society will choose one or two major projects for the school year. Every member will be expected to contribute to those projects. The chapter will choose at least one project in service to the community.

Section 2. Chapter projects will be scheduled or arranged so those members who work or have family responsibilities are able to participate. No member who sincerely wishes to fulfill the service obligation should be prevented from doing so because of scheduling conflicts.

Section 3. Projects must: Fulfill a need within the school or community, have the support of the administration and faculty, be appropriate and educationally defensible, not in conflict with the activities of other school organizations, and be well planned, organized, and executed.

Section 4. Students who do not attend meetings and participate in at least one major project will be counseled and put on probation by the chapter advisor before appropriate disciplinary action is taken.

Section 5. Students who fail in their responsibilities as a member will be dropped from membership.

ARTICLE XII

DISCIPLINING MEMBERS

Section 1. Members are liable for dismissal if they do not maintain the standards of scholarship, leadership, service, and character that were used as a basis for their selection.

Section 2. Members are allowed limited warnings during their membership but in the case of a flagrant violation of school rules or civil laws, a warning is not necessarily required for dismissal.

Section 3. A student who is dismissed or who resigns may never again become an Honor Society member.

Section 4. The advisor should inform the errant member in writing of the nature of the violation, the time period given for improvement, and the possible consequence of non improvement.

Section 5. If the faculty council determines that the facts warrant dismissal, the member should then be notified in writing of the violation and the possibility of dismissal.

Section 6. If a member is dismissed, written notice of the decision should be sent to the member, his or her parents, and the principal.

Section 7. In the case of dismissal appeals, the principal shall follow the local district appeals process and inform the next level if not resolved.