

OR
 Monroe SD 1J
 365 N Fifth St
 Monroe OR 97456
 541-847-6292

Division 22 Assurances Form

Due February 15, 2019

Please Note: To fulfill Division 22 Assurance requirements, all districts need to:

1. Upload a copy of their Local Board Minutes to the appropriate folder in the Document Upload feature (top left of Indistar dashboard)
2. Complete this form
3. Submit completed Division 22 Assurances form by clicking the SUBMIT button located under Submissions (bottom of page on the Indistar dashboard).

Submissions are due by February 15, 2019

Please contact the ODE Helpdesk, with any questions or concerns.

Phone: 1-503-947-5772 **Email:** ODEHelpdesk@state.or.us

In February 2019, districts are expected to report on all Division 22 Oregon Administrative Rules compliance status for 2017-2018. This would be an update on the data provided last year which was for only part of 2017-18. The State Board of Education determined that districts should report on a full year of compliance with Division 22 standards rather than a partial year giving districts additional time to resolve any areas of need. Please carefully review each OAR as you complete this form.

The following information is required for the person completing this form:

| | |
|---------------|--|
| Name: | Bill Crowson |
| Title: | Superintendent |
| Email: | bill.crowson@monroe.k12.or.us |
| Phone: | 541-847-6292 |

REPORT TO THE COMMUNITY

581-022-2305 Operating Policies and Procedures

In October 2017, the State Board of Education revised the district reporting requirements for Division 22 compliance. The following questions are in regards to your district's compliance to the revised rule.

By **February 1** of each year, school district superintendents are required by **OAR 581-022-2305 Operating Policies and Procedures** to report to their communities the district's standing with respect to all of the Standards for Public Elementary and Secondary Schools as set out in **Oregon Administrative Rules Chapter 581, Division 22 OAR 581-022-2305 Operating Policies and Procedures** ([click here to review policy](#)).

The district report to the community was provided by February 1.

Yes No

Your district board acknowledged receipt of this report on:

1/14/2019

| | |
|---|-----------|
| Your district report on compliance with the state standards was posted on: | 1/22/2019 |
| The report was provided on: | 1/14/2019 |

Upload Required:

Please check to verify your district has uploaded the appropriate documentation.

A copy of Local Board minutes or other documentation has been uploaded to the 'Local Board Minutes' folder on our district's Indistar dashboard.

Describe the process your district used to determine whether the district is or is not in compliance with the Division 22 Oregon Administrative Rules.

Cross checked board adopted policies with district procedures. Verified compliance.

Compliance Review:

On the checklist below, please indicate whether your district is or is not in compliance with each of the requirements of Oregon’s administrative rules found in DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS.

For each rule marked not in compliance, enter a plan for coming into compliance in the box provided beside the rule title.

Click [here](#) to review all Division 22 rules.

| Oregon Administrative Rule | Yes, in Compliance | No, not in Compliance | Compliance Plan |
|---|-------------------------------------|--------------------------|-----------------|
| 581-022-0102 Definitions | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2000 Diploma Requirements | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2005 Veterans Diploma | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2010 Modified Diploma | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2015 Extended Diploma | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2020 Alternative Certificate | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2025 Credit Options | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2030 District Curriculum | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2045 Prevention Education Programs in Drugs and Alcohol | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2050 Human Sexuality Education | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2055 Career Education | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

| | | | |
|---|-------------------------------------|--------------------------|--------------------------------------|
| 581-022-2060 Comprehensive School Counseling | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2100 Administration of State Assessments | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2110 Exception of Students with Disabilities from State Assessment Testing | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2115 Assessment of Essential Skills | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2120 Essential Skills for English Language Learners | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2130 Kindergarten Assessment | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2205 Policies on Reporting of Child Abuse | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2210 Anabolic Steroids and Performance Enhancing Substances | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2215 Safety of School sports -- Concussions | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2220 Health Services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2223 Healthy and Safe Schools Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> | 1st draft to be submitted by 4/1/19. |
| 581-022-2225 Emergency Plans and Safety Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2230 Asbestos Management Plans | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2250 District Improvement Plan | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2255 School and District Performance Report Criteria | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2260 Records and Reports | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2265 Report on PE Data | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2270 Individual Student Assessment, Recordkeeping, Grading, and Reporting | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2300 Standardization | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2305 Operating Policies and Procedures | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2310 Equal Educational Opportunities | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2315 Special Education for Children with Disabilities | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2320 Required | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

| | | | |
|---|-------------------------------------|--------------------------|--|
| Instructional Time | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2325 Identification of Academically Talented and Intellectually Gifted Students | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2330 Rights of Parents of Talented and Gifted Students | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2335 Daily Class Size | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2340 Media Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2345 Auxiliary Services | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2350 Independent Adoptions of Instructional Materials | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2355 Instructional Materials Adoption | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2360 Postponements of Purchase of State-Adopted Instructional Materials | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2370 Complaint Procedures | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2400 Personnel | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2405 Personnel Policies | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2410 Teacher and Administrator Evaluation and Support | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2415 Core Teaching Standards | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2420 Educational Leadership – Administrator Standards | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2440 Teacher Training Related to Dyslexia | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2445 Universal Screenings for Risk Factors of Dyslexia | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2500 Programs and Services for Talented and Gifted Students | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |
| 581-022-2505 Alternative Education Programs | <input checked="" type="checkbox"/> | <input type="checkbox"/> | |

Monroe School District #1J
Regular Board Meeting
Held at Monroe High School
January 14, 2019

The board meeting was called to order by Chair Warden at 6:30 P.M.

Members present: Tim Warden, Bre Miller, Riley Holman, Tyler Sherman, Tony Stroda, Superintendent Bill Crowson, Secretary Christine Manley, and Student Council Representative Bryce Warden.

Also present: Employees Aaron Seifer, Marie-Louise Martinson, Steve Martinson, Rosie Fuhrmann, Scott Boyer, Brian Miller, Caleb Greydanus; patrons Donnie Vroman, Jami Vroman, Laura Lillie, Brian Lillie.

The minutes from the December 10, 2018 meeting were reviewed. Riley Holman moved to approve the minutes as presented. Second: Tyler Sherman. Motion carried 5/0.

There were no changes requested to the agenda.

The bills list and expenditure reports were reviewed and items discussed. The board would like to see a more detailed description of travel reimbursement. A reminder to keep the high school seismic listed as a separate project from the grade school.

The resignation letter from Alan Rutherford was reviewed. Board consensus is to keep Mr. Rutherford as Owner's Representative until the grade school projects are complete. A replacement will be needed for the high school projects.

Tony Stroda moved to approve the consent agenda as presented. Second: Bre Miller. Motion carried 5/0.

A thank you letter and update from Aaron Seifer was reviewed. Mr. Seifer has almost completed his administrative program at George Fox University with good grades.

January is School Board Appreciation month. Certificates of Appreciation were presented to board members from the grade school and high school Student Councils. Thank you Board members!

The Board welcomed everyone to the "Meet the Teacher" portion of the meeting. The following middle school teachers introduced themselves and explained what they teach:

- Marie-Louise Martinson teaches 7th grade Science, Social Studies, and English Language Learners for all grades. This is her eleventh year in the district.
- Rosie Fuhrmann teaches 6th & 7th grade Language Arts and electives grades 6-8 such as Art, Drama, and Home Ec. She's been in the district for 10 years. She's also the Drama Advisor and is planning a comedy this spring and the Talent Show in March

- Scott Boyer teaches 6th & 8th grade Science, engineering, and is the Robotics Club Advisor and Forest Camp Coordinator. He also works with the SMILE Club with Mrs. Martinson. This is his fourth year at Monroe.
- Brian Miller teaches grades 6 & 7 Language Arts and Social Studies. This is his first year as a teacher. After leaving the Army he went to college and received his teaching certificate. He works to be a positive role model.
- Caleb Greydanus teaches grades 6-8 Math. He is also a first year teacher, and former Monroe resident. He runs the Dungeons & Dragons club and would like to start a soccer club this spring.

The Board thanked the teachers for taking their time to come in and the opportunity to get to know them.

Mr. Crowson reported that construction continues on the new grade school classrooms. They are working on the punch list to complete the final pieces and will work on the additional data drops this week. John Stapleton has been in communication with the City regarding the civil plan. The Safe Routes to Schools grant was not funded to the City. Representatives from ZCS, Pivot, and Systems West Engineering met this week for a walk through of the high school. There are concerns with the old gym floor and footings underneath. They are gathering data for this planning phase.

There were no representatives in attendance from the City of Monroe or Parent Group.

Bryce Warden reported that the Juniors are finalizing more details for the 2019 prom. The event is scheduled for April 20, 2019 at the Philomath Scout Lodge. Student leadership is preparing for Friday's Town Hall event with Senator Ron Wyden. Leaders from Student Council and the National Honor Society met with Mr. Seifer on Monday to learn more about the event and were challenged as the leaders on campus to be ready to ask Senator Wyden a question during the Q&A session.

From the audience, Mrs. Laura Lillie was called on. She asked if music will be funded in the next budget cycle as she considers music fundamental to education. There was discussion regarding the amount of possible carryover, how much carryover may be needed, student enrollment and how it plays into state funding. Funding is unknown at this time.

Mr. Crowson reported enrollment for grades K-12 is 366.

Mr. Crowson reported on the following:

- Just two weeks left in this semester and things are relatively quiet.
- He and the administrators have met with an attendance facilitator funded by ODE. They have made several small changes which have helped attendance a little in both buildings.

The Board discussed the open positions for budget committee members. Since Mr. Vroman was in attendance he was asked if he was available to serve. For Zone 1, Tyler Sherman moved to appoint

Donnie Vroman as Zone 1 Budget Committee Member. There were no objections. Riley Holman will recruit for Zone 3.

After discussion of new policy and administrative regulation JECF Interdistrict Transfer of Resident Students, Tyler Sherman moved to approve as written. Tony Stroda recommended encouraging parents to attend the hearing in case of an appeal. Second: Riley Holman. Motion carried 5/0.

Reminder of the January 22, 2019 Special Board meeting at 5:00 PM in the Superintendent's office.

Superintendent Crowson reported to the Board and Community that the District has policies and procedures in place to comply with all Standards as determined by Division 22. Healthy & Safe Schools standard guidelines just came out from the State. The first draft will be submitted by the District to the State by April 1, 2019.

The 2019-21 ESD Local Service Plan and Resolution was reviewed by the Board. Mr. Crowson explained that all software (student and business services) are provided through this Plan. Tier 1 services are services that all Districts in the Linn, Benton, and Lincoln counties have access to. Districts have a choice of Tier 2 services. Tony Stroda moved to approve the Resolution. Second: Bre Miller. Motion carried 5/0.

School Board vacancies were announced for Zones 1, 2 and 3. All three positions will expire at the end of June, 2019. Tyler Sherman (Zone 1) and Riley Holman (Zone 3) plan to file, Tim Warden (Zone 2) has moved from the zone and plans to retire from the Board. First day to file is February 9 for the May election.

The Resolution adopting the PACE Property Liability Program Joiner of Trust Agreement was reviewed. Mr. Crowson explained that the District has been a member of the PACE organization for a number of years. Tony Stroda moved to approve. Second: Bre Miller. Motion carried 5/0.

The meeting was adjourned by Chair Warden at 8:05 P.M.

Tim Warden, Board Chair

Christine Manley, Board Secretary