

Monroe School District #1J
Regular Board Meeting and
Supplemental Budget Hearing
Held at Monroe High School
December 10, 2018

The board meeting was called to order by Chair Warden at 6:30 P.M.

Members present: Tim Warden, Riley Holman, Tyler Sherman, Superintendent Bill Crowson, Secretary Christine Manley, and Student Council Representative Bryce Warden.

Members absent: Tony Stroda, Bre Miller.

Also present: Employees Lauren Wolfe, Corinne Klein, Aaron Seifer, Jennifer Gamache, Kim Geil, Jacoba Booth; LBL-ESD Assistant Superintendent Don Dorman, LBL-ESD Board Member (area representative) Roger Irving; patrons Donnie Vroman, Jami Vroman, Brian Lillie.

Chair Warden opened the Supplemental Budget Hearing. There were no questions at this time. There will be additional time for final input later in the agenda.

The minutes from the November 12, 2018 meeting were reviewed. Riley Holman moved to approve the minutes as presented. Second: Tyler Sherman. Motion carried 3/0.

The agenda was reviewed and the following items added:

4. E. Review Wrestling coach volunteer: Zakary Seaborn
7. B. Review Assistant Wrestling Coaching contract

The bills list and expenditure reports were reviewed and items discussed. We have completed the switch over to CoEnergy Propane. We should start to see savings just in the price per gallon.

The 2017-18 audit was reviewed. Mrs. Wolfe explained findings from the auditor. Support Services was over spent by \$75,663. Provisions have been made in this year's Supplemental Budget so the likelihood of over-overspending again is minimized. There were two instances where the District did not document the receipt of three competitive quotes prior to making purchases. These instances were "emergency" purchases due to the failing heat systems. Verbal quotes were received but not documented. The District is substantially in compliance in all areas. Mrs. Klein pointed out that there is a two year buffer in the PERS UAL.

The resignation letter from Katrina Koroush, Assistant Softball Coach was read. The request for Zakary Seaborn to volunteer as Wrestling coach was reviewed. Mr. Seaborn transports the co-op wrestlers from Triangle Lake and would like to help with the team.

Riley Holman moved to approve the consent agenda as amended. Second: Tyler Sherman. Motion carried 3/0.

Chair Warden read thank you letters to Gary & Jenny Horning, and Selco Credit Union.

The Board welcomed everyone to the “Meet the Teacher” portion of the meeting. The following teachers introduced themselves:

- Jacoba Booth teaches 4th grade and has worked in the district for 4 years. She has been working with her students in reading and writing using the EL Achieve program. They work on sentence structure, writing, and math problems to help get ready for State Assessments. She is super excited about the new math curriculum “Go Math”. She shared writing samples and Christmas art with board members.
- Kim Geil, Title I. She has worked in the district for seven years. The Title I program supports the core curriculum. She and three hard working aides work with small groups of students in all grades every day. She also coordinates the Dibbles testing and works as RTI coordinator.
- Jennifer Gamache teaches K-8 PE & Health. In addition to teaching, she is also attending school to complete her Masters degree and has athletic director duties at the grade school. She sees every student every day. This spring she hopes to be teaching cultural games and/or dance.

The Board thanked the teachers for taking their time to come in and the opportunity to get to know them. Mrs. Booth invited board members to visit their classrooms.

Mr. Crowson introduced Don Dorman, Assistant Superintendent from LBL-ESD. Mr. Dorman introduced LBL Board Member Roger Irvin (area representative). The Board appreciates their attendance.

Construction Update: Mr. Crowson reported that the grade school seismic project has been completed and officially closed by the State. The new classrooms and hallway should be completed mid-January. Some work has begun on the court yard. There have been some heating issues while getting the systems coordinated. Final quotes on the civil work are expected soon. He had a walk through with Pivot and ZCS Engineering at the high school today.

There were no representatives in attendance from the City of Monroe or Parent Group.

Bryce Warden reported that the Seniors will attend the Youth Job Fair at LBCC tomorrow where they will have the opportunity to visit with local businesses, college and military recruiters, as well as participate in multiple mock interviews. The Juniors are beginning to plan for the 2019 prom. They are evaluating venues and potential dates. Alan Cuevas, a Senior and member of the National Honor Society, has agreed to attend the City Council meetings as the student representative from the high school. He reported that the first meeting was long, but interesting. He learned a lot about city government and especially the issues surrounding maintaining city infrastructure such as roads and water treatment.

Mr. Crowson reported enrollment for grades K-12 is 366.

Mr. Crowson announced that the grade school music concert will be held Wednesday this week at 6:30 PM. The last day before break for students is Tuesday next week.

The Board discussed the open positions for budget committee members. For Zone 1, Tyler Sherman must recruit; Zone 3, Riley Holman must recruit.

Wrestling Coach Dan Wolfe wrote a letter requesting that the Assistant Coach be paid if there are over 10 athletes, not 14 athletes as previously approved. Mr. Crowson recommends the change. More coaching staff is required at the meets and tournaments. Riley Holman moved to approve the change. Second: Tyler Sherman. Motion carried 3/0.

Final input into the Supplemental Budget was called for. There were no questions from the audience.

Mrs. Wolfe explained that the ODE collection for Estimate of Membership and Revenues for 2019-20 is due this month. The operating budget for next school year is partially based on this report. Historically, the District has owed money at the end of the fiscal year because of lower enrollment than estimated. No corrections had been made to lessen the large decreases. She has already made one correction for this year. She and Mr. Crowson will continue to monitor and make corrections as needed.

Tyler Sherman moved to approve Resolution 1819-004 Supplemental Budget for fiscal year 2018-19. Second: Riley Holman. Motion carried 3/0.

Board members reviewed new policy and administrative regulation JECF Interdistrict Transfer of Resident Students. The second reading will be held in January.

There was discussion on setting a limit of interdistrict transfers to other school districts. Each year, the limit must be set for the school year. This will not change the rules for Open Enrollment. Riley Holman moved to set the limit at zero. Second: Tyler Sherman. Motion carried 3/0.

The deletion of Form JGAB-Form-1 Physical Restraint and/or Seclusion Incident Report and new forms 1-4 Physical Restraint Incident Reporting, Seclusion Incident Reporting, Student Monitoring Record and Debriefing Notes were reviewed. Mr. Crowson explained that replacing the one form with four separate forms, staff will be able to report and monitor in more detail. The new forms will help keep the District in compliance. Tyler Sherman moved to approve the forms as presented. Second: Riley Holman. Motion carried 3/0.

The notification from OSEA of intent to negotiate a successor contract agreement and request for information was reviewed and discussed. Riley Holman and Tim Warden volunteered to be board representatives for the negotiations with the classified unit.

There was discussion to schedule a special board meeting to review certified and administrative staff. Consensus to hold the meeting January 22, 2019 at 5:00 PM in the Superintendent's office.

Since moving the 8th grade graduation to June 10 (regularly scheduled meeting day), Mr. Crowson recommended moving the June regular board meeting to Tuesday, June 11, 2019. There were no objections.

The meeting was adjourned by Chair Warden at 7:40 P.M.

Tim Warden, Board Chair

Christine Manley, Board Secretary