

School Board Officers

- A. Officers of the Board shall consist of the Chair and Vice-Chair. They shall be elected by the Board at the first meeting at the start of each school year and shall serve for one year or until their successors have been chosen and have qualified.
- B. The Board may appoint a deputy clerk and insurance agent of record to serve under the supervision of the Superintendent who shall also be the Clerk of the District as provided in Oregon statutes with the appointment to begin at the start of each fiscal year.
- C. Duties of the District Board.
 - 1. The chair of the Board shall preside at all meetings of the Board, enforce the rules of the Board and appoint committees and perform other duties as approved by the Board. The Chair shall sign all warrants and other papers and other documents as required by law or authorized by action of the Board.
 - 2. The Vice-Chair shall serve in the absence of the Chair, and in the performance of this service shall exercise all the powers and bear all the responsibilities of the Chair.
 - 3. The District Superintendent/Clerk shall perform all duties as required by Oregon statutes and as assigned and authorized by the District Board, including, but not limited to, the Superintendent’s Position Description.
- D. The Board shall designate a staff member to serve as Board secretary. The secretary to the Board will take notes at Board meetings so that minutes can be compiled and will perform such other related work as assigned by the superintendent.
- E. The Board may appoint one of its members, usually the chair, or another person to make authorized statements to the public or media when the Board deems that the position of the district should be made known. The spokesperson serves at the direction of the Board and shall be removed or replaced at any time by action of the whole Board.

END OF POLICY

Legal References:
ORS 332.040
ORS 332.065