

### Debriefing Notes: Physical Restraint / Seclusion Incident

Within two (2) school days of use of physical restraint/seclusion, a documented debriefing by appropriate staff, including staff involved in the restraint/seclusion must occur. *OAR 581-021-0556(2)*. The purpose of the debriefing is to review the incident and take any necessary actions to reduce the chances that such an incident will reoccur. Those attending the debriefing meeting shall have the opportunity to review the Physical Restraint/Seclusion Report documenting the incident. **Parents must be invited to debriefing meetings and receive a copy of the debriefing report.**

Physical Restraint Incident                     
  Seclusion Incident                     
 Date of Incident \_\_\_\_\_  
 Date of Debriefing: \_\_\_\_\_                     
 Time: \_\_\_\_\_                     
 Location: \_\_\_\_\_

**A. Student Information:**

Name:	DOB:	<input type="checkbox"/> IEP <input type="checkbox"/> 504 Plan <input type="checkbox"/> GenEd student	Grade:
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**B. School Information:**

School:	District:
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**C. Debriefing Notes:**

**D. Further Action To Be Taken / Follow-up Actions:**

1.	
2.	

Signature of those attending debriefing meeting	Position
	Teacher
	Principal or Administrator
	Case Manager/SpEd Teacher
	Parent

**This report has been prepared by:**  
 Name: \_\_\_\_\_ Position: \_\_\_\_\_

\* Send the completed form to: Building Administrator, Cum file, Working file, Special Education Office & Parent.