

Monthly Payroll Review Documentation

Fiscal Year: _____

Payroll Month: _____

Pay Period: # _____

I have reviewed the following payroll documentation for the pay period listed above:

- Payroll Journals
- Direct Deposit Payroll Listing
- Payroll Check Listing

I find no inaccurate or inappropriate payroll disbursements to the best of my knowledge.

Superintendent's Signature

Date Reviewed