

Letter of Intent to Request Tuition Reimbursement
Submit by January 10 for the next school year

Name _____

I anticipate that graduate credits will be earned during the regular school year, summer school, workshop, or through the completion of Western Oregon University's Small Schools Institute during June.

Please list the estimated cost of tuition.

_____ graduate credits

_____ x cost per graduate credit

_____ = Total reimbursement requested

Requestor's
signature _____ Date _____

Tentative approval:
_____ Date _____
Superintendent