

School Bus Incident Report

Date _____

Route: AM _____ PM _____

Dear Parents,

This report is to inform you of disciplinary action taken as a result of your student's actions which jeopardized the safety and well-being of all students on the bus. We urge you to support this corrective action by impressing upon your student the need for safety on our school buses.

_____ has been cited for an infraction of the rules listed below:

- * 1. Failed to obey the driver.
- * 2. Threw an object(s).
- * 3. Possessed dangerous weapon/objects.
- * 4. Fought, wrestled or scuffled.
- * 5. Stood/changed seats with bus moving.
- * 6. Extended from bus windows/doors.
- * 7. Possessed matches, incendiaries, etc.
- * 8. Used emergency exit.
- * 9. Vandalism of property.
- * 10. Threatened/harmed driver/riders.
- * 11. Disruption: Driver stopped bus.
- * 12. Disrespect/obscene statements.
- * 13. Possessed tobacco, alcohol, drugs.
- 14. Eating or chewing gum.
- 15. Carried glass container/object.
- 16. Impeded movement of bus.

DESCRIPTION OF INCIDENT:

* An asterisk may result in loss of transportation service with no warning citation.

- Warning
- Second Citation: may suspend from riding the bus until conference
- Third Citation: 5-10 day suspension from riding the bus
- SEVERE INFRACTION: 10 days suspension to one year expulsion from riding the bus

Route Number _____

Student Phone Number _____

Driver Signature _____

Parent Signature _____

Transportation Contractor Signature: _____

Building Administrator _____

CITATIONS MUST BE SIGNED BY PARENT/GUARDIAN