CODE: GBDA
ADOPTED: 11/13/07
REVISED: 10/14/19
REVIEWED:

## **Expression of Milk or Breast-feed in the Workplace**

This policy only applies to employees who are expressing milk or breast-feeding for children 18 months of age or younger.

When possible an employee must give reasonable notice of the intent to express milk or breast-feed to their building principal. The district shall provide the employee a reasonable rest period to express milk or breast-feed each time the employee has a need to express milk or breast-feed.

The following locations have been identified in each facility for milk expression or breast-feeding:

- 1. District office
- 2. Monroe High School
- 3. Monroe Grade School

An employee who expresses milk during work hours may use the available refrigeration to store the expressed milk. The district will allow the employee to bring a cooler or other insulated food container to work for storing the expressed milk and ensure there is adequate space in the workplace to accommodate the employee's cooler or insulated food container.

The policy and a list of designated locations will be published in the employee handbook. A list of designated locations must be readily available upon request in the central office of each school facility and in the district's central office.

## **END OF POLICY**

Legal Reference(s): ORS 243.650 ORS 653.077 ORS 653.256 OAR 839-020-0051