

MONROE SCHOOL DISTRICT #1J

365 North 5th Street

Monroe, OR 97456 541/847-6292

Attendance Supervisor's Non-enrollment Notice

Date _____

Parent(s)/Guardian _____

Address _____

Dear _____,
(Parent/Guardian)

After review of attendance records, your child, _____ (Student's Name) _____, is not exempted from compulsory attendance for school, under provisions of ORS 339.030 and is not currently enrolled in school.

In accordance with Oregon law, children between ages 6 through 18 must be enrolled in school. Please enroll your child at _____ School no later than the next school day following receipt of this notice and maintain your student in regular attendance for the remainder of the school year.

You may request an evaluation to determine if your student should have an individualized education program (IEP), or request a review of your student's current IEP.

If your child is taught by a parent, guardian or private teacher, you must notify your local education service district and comply with ORS 339.035. Your local ESD is:

Linn-Benton-Lincoln ESD
905 4th Avenue
Albany, OR 97321
www.lblesd.k12.or.us
541-812-2600

If you have questions, please contact my office at 541-847-6292.

Sincerely,

Superintendent

c: Principal