

2024-25 NOTICE OF VACANCY, August 6, 2024

Position(s):	Custodian, full time & part time, flexible afternoon/evening hours
Location:	Monroe Grade School, 600 Dragon Drive, Monroe, Oregon
Requirements:	Must be at least 21 years of age, submit to a fingerprint based criminal history check, high school diploma.
Job Goal:	To provide students with a safe, attractive, comfortable, clean, and efficient place in which to learn, play, and develop. To maintain the physical school plant in a condition of operating excellence so that full educational use of it may be made at all times.
Hours/Wage/Days:	8 hours per day, starting \$17.44 per hour; 12 month position.
Benefits:	Insurance benefit of \$1,228 per month District paid employee PERS (retirement) contribution Paid leave including vacation, sick, personal days
Position Begins:	September 2024 or sooner
Physical Qualifications:	The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. If this position is shared between campuses, driving may be necessary. Employee may use hands for repetitive single grasping, pushing/pulling, and fine manipulation. While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand, walk, stoop, kneel, crouch, bend, twist, or climb. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. The employee must frequently lift, carry, and/or move up to 50 pounds, and occasionally lift, carry, and/or move up to 100 pounds.
Application Materials:	1. Letter of application 2. Resume 3. District application 4. Letters of recommendation
Closing Date:	Open until filled.

Apply on-line at <https://monroe.k12.or.us/jobs> or request application by phone, mail or e-mail: christine.manley@monroe.k12.or.us and return materials to: Personnel / Monroe School District #1J / 365 North 5th, Monroe, OR 97456 / 541/847-6292, fax 541/847-6290

– Monroe School District #1J – An Equal Opportunity Employer –

EOE. Monroe School District #1J does not discriminate on the basis of race, religion, color, sexual orientation, national origin, disability, marital or parental status, sex, or age, veterans' status, genetic information and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.