

## NOTICE OF VACANCY, 2025-26 Licensed Position

Posted: June 11, 2025

<b>Position(s):</b>	K-8 Principal 1.0 FTE (220 days/year)
<b>Location:</b>	Monroe Grade School
<b>Requirements:</b>	Must hold, or be eligible for, Oregon Administrative certificate.
<b>Job Goal:</b>	The Principal is under the general supervision of the Superintendent and performs a variety of management responsibilities specifically assigned to assist in the overall administrative operation of the school. The position requires considerable ability to be organized, organize others, and communicate effectively. The use of independent judgement and decision making is required in matters not having established rules, regulations, policies, or precedent.
<b>Salary/Benefits:</b>	As negotiated.
<b>Position Begins:</b>	August 2025
<b>Application Materials:</b>	Qualified candidates should submit a cover letter of application, resume, and three current references by June 30, 2025 to: <a href="mailto:christine.manley@monroe.k12.or.us">christine.manley@monroe.k12.or.us</a>
<b>Closing Date:</b>	Open until filled.
<b>Physical Qualifications:</b>	The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. If this position is shared between campuses, driving may be necessary. Employee may use hands for repetitive single grasping, pushing/pulling, and fine manipulation. While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is occasionally required to stand, walk, stoop, kneel, crouch, bend, twist, or climb. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. The employee must frequently lift, carry, and/or move up to 25 pounds, and occasionally lift, carry, and/or move up to 50 pounds.

This recruitment announcement will be used to establish a list of qualified candidates to fill current vacancies in the school district and may be used to fill future vacancies as they occur in the district.

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– Monroe School District #1J – An Equal Opportunity Employer –

EOE. Monroe School District #1J does not discriminate on the basis of race, religion, color, sexual orientation, national origin, disability, marital or parental status, sex, or age, veterans' status, genetic information and disability if the employee, with or without reasonable accommodation, is able to perform the essential functions of the position.

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